

ANNEX - I

INTERNATIONAL JUTE STUDY GROUP (IJSG) Sixth Meeting of the Committee on Projects (COP) 27 - 28 December 2005

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ANNEX - II

ADOPTED AGENDA

- A. Opening of the meeting
 - 1. Ascertainment of quorum
 - 2. Adoption of agenda and organisation of work
 - 3. Statement by the Secretary General, International Jute Study Group (IJSG)
 - 4. Report on membership of the Council and of the Committee on Projects

- B. Review of projects and other activities
 - 1. Recently completed projects
 - 2. On-going projects
 - 3. Pipeline projects (with fund commitment)
 - 4. Approved unfunded projects

- C. Consideration of project proposals and project concept papers

- D. Review of the Special Account

- E. Consideration of recommendations to be submitted to the Council of IJSG
 - 1. Recommendations on project proposals and concept papers
 - 2. Other recommendations

- F. Dates of the Seventh meeting of the COP

- G. Other business

- H. Adoption of the Record of Recommendations/Decisions of the Sixth meeting of the COP

ANNEX - III

LIST OF DOCUMENTS

IJSG/CP(VI)/1	Provisional agenda and notes
IJSG/CP(VI)/2	Report of recently completed projects
IJSG/CP(VI)/3	Progress Report on on-going projects
IJSG/CP(VI)/4	Position of the approved pipeline projects
IJSG/CP(VI)/5	Position of the approved unfunded projects
IJSG/CP(VI)/6	Collaborative Research Project
IJSG/CP(VI)/7	Low-cost retting of Jute/Mesta for quality up-gradation
IJSG/CP(VI)/8	Development of modern processing machines
IJSG/CP(VI)/9	Disposal Protocol for Hessian and other jute products
IJSG/CP(VI)/10	Review of the Special Account
IJSG/CP(VI)/11	Draft record of recommendations/decisions of the Sixth meeting of the COP
IJSG/CP(VI)/12	Final Report of the Sixth meeting of the COP

ANNEX - IV

STATUS OF THE MEMBERSHIP OF THE COUNCIL AS ON 27 DECEMBER 2005

<u>Members</u>	<u>Status of Accession</u>	<u>Date</u>
Bangladesh	Definitive Acceptance	04.07.2001
India	Acceptance	25.04.2002
Switzerland	Acceptance	04.03.2002
European Community and its Member States*	Definitive Acceptance	26.04.2002
Austria		
Belgium/ Luxembourg		
Denmark		
Finland		
France		
Germany		
Greece		
Ireland		
Italy		
The Netherlands		
Portugal		
Spain		
Sweden		
United Kingdom		
Cyprus		
Czech Republic		
Estonia		
Hungary		
Latvia		
Lithuania		
Malta		
Poland		
Slovak Republic		
Slovenia		

(*) Represents all the 25 members of the European Community.

ANNEX-V

Record of Recommendations/Decisions of the Sixth meeting of the Committee on Projects (COP)

1. **Agenda item B.1.i Biotechnological Application of Enzymes for making Paper Pulp from Green Jute/Kenaf (the whole plant) – A Dissemination Workshop in Bangla (CFC/IJSG/14)**

The Committee noted the information that the Dissemination Workshop in Bangla to disseminate the findings of the Bio-pulp project has been successfully organised. In this connection it was suggested that concerted efforts be made by both India and Bangladesh for developing high yielding varieties to ensure abundant supply of jute as raw material for making paper pulp, with the expected demand from the paper industry.

2. **Agenda item B.1.ii Preparation of an Interactive Compact Disk (CD) on Jute as a Publicity Material to Create Awareness**

The Committee noted the information and suggested that more copies of the Compact Disk (CD) may be made and distributed to important media agencies like BBC, CNN, Discovery and Chambers of Commerce, Green Peace and other international environmental groups.

3. **Agenda item B.1.iii Preparation of Common HS Codes for Jute and Jute Products including Product Descriptions**

The Committee noted and expressed satisfaction on the finalisation of the report.

4. **Agenda item B.1.iv A New Road Map for Jute Industry (CFC/IJSG/ 20FT)**

The Committee discussed the draft final report and suggested some modifications for inclusion in the report.

5. **Agenda item B.1.v Improvement of Rot-retardant Properties of Jute and Jute Goods (IJSG Technical Paper 1/05)**

The Committee took note of the report.

6. **Agenda item B.2.i Implementation of IJO Standard 98/01 for Food Grade Jute Bags**

The Committee noted the comments of the delegates and authorised the technical committee to take appropriate decision about the comments made by the Government of Bangladesh and finalize the document. A meeting of the technical Committee may be held, if necessary.

7. **Agenda item B.2.ii Jute Reinforced Polyolefines for Industrial Applications: Phase II: Material Optimisation and Process Up-scaling for Commercialisation**

The Committee took note of the progress of the project.

8. **Agenda item B.2.iii Designing of New Metallic Card Clothing for Jute Cards**

The Committee noted the comments of the delegates and suggested that Indian Jute Industries Research Association (IJIRA) may be requested to submit an updated report within one month.

9. **Agenda item B.2.iv Small Scale Entrepreneurship Development in Diversified Jute Products (CFC/IJSG/18)**

The Committee took note of the progress of the project.

10. **Agenda item B.2.v Design Workshop (Phase II)**

The Committee took note of the position of the project.

11. **Agenda item B.2.vi Seminars/Workshops in Nepal, Myanmar, Malaysia and any other country**

The Committee noted the position of the project and suggested that similar Seminars/Workshops may be organised in China and Myanmar. The Committee authorised the Secretariat to provide necessary funds for holding two workshops/seminars from the savings of the HS Code project.

12. **Agenda item B.2.vii Design and Market Development of Handloom based Jute Floor Coverings**

The Committee took note of the position of the project.

13. **Agenda item B.3.i Development and Application of Potentially Important Jute Geotextiles (CFC/IJSG/21)**

The Committee noted the comments of the delegates and considering its importance suggested that the participating countries will provide necessary co-operation for pursuing the project.

14. **Agenda item B.3.ii Productivity Improvement in the Jute Industry (A Workshop in Pakistan)**

The Committee noted with satisfaction on successful holding of the Workshop in Pakistan.

15. **Agenda item B.3.iii Printing of a Catalogue/Brochure for Jute Diversified Products**

The Committee noted the position of the project.

16. **Agenda item B.3.iv A Publication on Jute & Kenaf**

The Committee noted the comments of the delegates and suggested that efforts may be continued to collect write-ups / articles and may provide honorarium to the authors / contributors of the write-ups/articles.

17. **Agenda item B.3.v Study in the residual Silica/Silicate in Raw Jute and the scope for Elimination/Reduction (CFC/IJSG/23FT)**

The Committee took note of the progress of the project.

18. **Agenda item B.4.i Life Cycle Analysis of Jute Products**

The Committee noted the comments of the delegates and suggested that TME, The Netherlands may be approached again for preparing a full project proposal. Attempts may also be made to find other suitable institutes for carrying out the study. As a similar study is being carried out by JMDC, India IJSG Secretariat may request Government of India for sharing the findings of the study with IJSG as soon as the study is completed.

19. **Agenda item B.4.ii Identification and Evaluation of Germplasm of Kenaf for Specific Applications [Evaluation of Germplasm of Kenaf in Production System for Specific Application (Revised Title)]**

The Committee noted the position of the project and authorised the IJSG Secretariat to take necessary steps as appropriate.

20. **Agenda item C.i Collaborative Research Projects [Doc. IJSG/CP (VI)/6]**

The Committee noted the comments of the delegates. Bangladesh Jute Research Institute (BJRI) will submit a project prepared in consultation with Central Research Institute for Jute and Allied Fibres (CRIJAF), India to the IJSG Secretariat.

21. **Agenda item C.ii Low-cost retting of Jute/Mesta for quality up-gradation [Doc. IJSG/CP (VI)/7]**

The Committee reviewed and approved the project proposal and suggested to include BJRI in the project and has authorised the Secretariat to take necessary steps for seeking funds for the project from CFC or other donor agencies.

22. **Agenda item C.iii Development of Modern Processing Machines [Doc. IJSG/CP (VI)/8]**

The Committee authorised the Secretariat to obtain necessary endorsement from the Governments of the participating countries. The Secretariat may organise a meeting with the concerned Technical people of the participating countries where Experts of Lagan Machinery will brief on the modalities of the project, project details along with a co-ordination arrangement among the participants. IJSG Secretariat may, after obtaining required information and completing necessary formalities, seek funding for the project from CFC.

23. **Agenda item C.iv Disposal Protocol for Hessian and other jute Products [Doc. IJSG/CP (VI)/9]**

The Committee noted the comments of the delegates and suggested to explore the possibility of finding a suitable Agency/firm for developing a protocol with specific guidelines for disposal of jute packaging materials. This may be linked to the Life Cycle Analysis Study if it could be appropriately accommodated.

24. **Agenda item D: Review of the Special Account**

The Committee took note of the position of the Special Account.

25. **Agenda item E: Consideration of Recommendations to be submitted to the Council of the IJSG**

The Committee requested the Secretariat to place this record of recommendations/decisions of the Sixth meeting of the COP (**Doc.IJSG/CP(VI)/11**) before the Council at its next session for information.

26. **Agenda item F: Dates of the Seventh meeting of the COP**

The Committee decided to authorise the Secretary General to fix a suitable date for the Seventh meeting of the COP in consultation with the Chairman and Vice Chairman of the COP.

27. **Agenda item G. Other Business**

- i) **Activity on increasing Membership of the IJSG and participation in important Seminars/Meetings by the Secretariat.**

The Committee reviewed and approved the activity and **US\$ 15,000** from the IJSG Special Account.

ii) Production of a Video Film on Jute

The Committee reviewed and approved the project concept paper and **US\$ 10,000** from the IJSG Special Account.

iii) Sustainable Human Resources Development Program through Training of Master Trainers for the Jute Industries of Bangladesh, India and other countries.

The Committee took note of the comments of the delegates and suggested that the project proposal may be placed in the next COP for consideration.

iv) A project proposal on Jute Seed production for uninterrupted supply of jute seeds to the farmers of the jute growing countries may be developed and submitted to IJSG Secretariat for consideration.

28. Agenda item H: Adoption of the Record of Recommendations/Decisions of the Sixth meeting of the COP

The Committee adopted the Record of Recommendations/Decisions of the Sixth meeting of the COP as contained in **Document IJSG/CP(VI)/11**

29. The Committee requested the IJSG Secretariat to circulate the full report of the meeting to all Members, Associate Members and Observers in [Doc. IJSG/CP (VI)/12] in due course.